

**Building and Maintenance Committee
Minutes of the 10 April 2006 Meeting**

Committee Members in Attendance: Adam Schniederjan, Don Flusche, David Flusche, Charles Bayer, Phil Endres, Kathryn Hicks, and Ernie Martin

Guests: Finance Committee members - Claude Walter, Dennis Hess, John Bartush, Anna Braziel, Jack White, and Monica Koesler

Meeting was called to order by Adam, Chair, at 5:15 p.m. Roll call, no absences.

No agenda for meeting.

ACTION ITEMS:

Jack White presented his idea about putting 'communication' boards in the vestibule of the church. With the goal of being to increase the communication of committee actions, with the ultimate goal to generate interest and excitement about everything that is happening. He has spoken with Fr. John and Ernie and is volunteering to purchase, setup and maintain the initial board(s). He requested permission to put 4 boards in the vestibule, which would require moving the KC jackets in another location. Jack presented several board ideas with the most optimum being a 4x3 board divided into 4 sections with an area for each main committee and parish 'needs'. He recommends that there be a time limit on the information in each section which would keep it current and maintain parishioner interest. He wants to have these boards up and operational within the next 1-2 weeks. General discussion ensued regarding changes in the vestibule, type and style of boards (current and long term), placement of the information in the north and south entrances, etc. General consensus was that the idea was good, but there are other issues that need to be reviewed prior to installing all 4 boards as requested. Adam moved to approve Jack's purchase and installation of 2-3x4 boards on the south wall, Chas seconded. Discussion ensued about what type of board (cork, enclosed). Upon vote, motion carried.

-- Jack will coordinate the installation with Ernie.

-- Adam will contact the Knights of Columbus regarding the outside sign.

INFORMATION ITEMS:

A general invitation to attend the meetings was issued, special notation being that this committee is very interested in having parishioners attend and getting input from the parish.

OTHER DISCUSSION:

General conversation regarding a cry room – providing seating in vestibule, sound in vestibule and replacing the glass in the doors to be a clear glass for viewing. Needs to be a general access area where there is not an issue with a man going through the ladies restroom area to access the cry room.

Jon Grime was unavailable to attend with an update on the church a/c and heating.

The contract for the audio system was delivered to the Diocese for signature on 10 April. Once they sign it, Dude's Music will begin installation. General information was shared with the Finance Committee regarding this project.

Ernie reported on the electrical project. Oncor estimates that the cost to go overhead would be more expensive than underground due to the number of poles (4) that would need to be set and the guywire installation for each pole. Ernie then presented his cost estimation on the secondary electrical installation with a material cost of approx. \$60k. If you add an additional 15% of that as a 'fudge factor', the total material cost is estimated at \$68k. Labor can then be estimated by adding the same amount, which yields an approximate cost of \$136k for the secondary project. Added to that, the \$50k spent on the primary project, is a total of \$186k for the entire electrical project.

The Finance Committee was given the B&M Plan as presented at the Festival of Ministries. The Finance Committee advised that the capital expenditure account had a budgeted amount of \$128101 for FY05, which ends on 30 June. Of that, \$9666 has been spent, with another \$50k allocated for the windows, \$5k miscellaneous small projects and \$8k allocated for the conduits under the playground. The Finance Committee requested a prioritized budget list to be presented at their **24 April meeting which is at 4p**. Any unused funds will roll forward, if requested. There are more funds available, just not budgeted. Additional funds were left from the Rectory renovation and are available for any future repairs or upgrades to the Rectory.

Conversation moved onto the picnic funds being dedicated to the B&M committee - either for a specific purpose, B&M projects or for capital expenditures. The B&M committee really wants to improve the Community Center. We think that the funds from the picnic should be dedicated and marketed as being for these improvements. The Finance Committee will further explore this issue at their next meeting.

A guest questioned that the church remodel was not on the Plan. It was explained that the remodel has not been formally presented to the committee and there were other physical plant improvements that we thought were more immediate concerns. Discussion ensued about the best means of communicating to the parishioners about this project.

Issue was raised again about contacting the families that sponsored the windows for contributions towards the repairs. -- Adam will speak with Fr. John about doing this.

The rest of the meeting was spent reviewing the Plan and assigning dollar amounts. It was noted that if we are to push the Community Center project, and the funds come in, the projects MUST be completed in a timely manner. The roof MUST be repaired/replaced by June 2007. The A/C system needs to be replaced prior to the roof being done.

-- Ernie will speak with Jon and Mac regarding the insulation and w/ Dude incl. audio system.
-- Ernie will review the calendar and block time to complete existing projects – the bathrooms in June / July and tentatively block time for the larger, new projects.

Don moved to adjourn, seconded by Kathryn. Motion carried unanimously.